

"Serving the community since 1888."



## Automatic Bill Payment

For your convenience, we offer automatic bill payment. This service makes it possible for you to have your Waterville Gas Company bill automatically deducted from your checking account every month.

Automatic bill payment eliminates the need for writing a check or making a trip to our office to pay your bill. It also saves you the cost of check charges, postage or delivery and you don't have to worry about remembering to pay your bill on time or when you're away.

The payment will be deducted automatically on the due date of your bill - the 15th of the month (or the next business day if the 15th falls on a weekend or holiday).

Even though your financial institution takes care of your payments, you will still receive a gas bill each month for your records.

If you would like to sign up for automatic bill payment:

- Fill in the attached request form.
- Attach a voided check.
- Return with your current bill payment or mail separately to:

**Waterville Gas Company**  
**700 Farnsworth Road**  
**P.O. Box 259**  
**Waterville, Ohio 43566**

If you have any questions, please call us at 419.878.4972.

### Waterville Gas Company Authorization Agreement For Direct Payment (ACH Debits)

I (we) hereby authorize Waterville Gas Company, hereinafter called Company, to initiate debit entries to my (our) checking account indicated below at the depository named below, hereinafter called Depository, to debit the same to such account.

DEPOSITORY \_\_\_\_\_ BRANCH \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_

ROUTING NUMBER \_\_\_\_\_ ACCOUNT NUMBER \_\_\_\_\_

This authorization is to remain in full force and effect until Company has received written notification from me (or either of us) of its termination in such time and in such manner as to afford Company and Depository a reasonable opportunity to act on it.

NAME(S) \_\_\_\_\_ TELEPHONE \_\_\_\_\_

SERVICE ADDRESS \_\_\_\_\_ GAS COMPANY ACCOUNT NUMBER \_\_\_\_\_

DATE \_\_\_\_\_ SIGNED \_\_\_\_\_ SIGNED \_\_\_\_\_

**PLEASE ATTACH VOIDED CHECK**